

IMPORTANT DOCUMENTS

KEEP FOREVER

DOCUMENT	LOCATION	DATE FILED
BIRTH CERTIFICATE		
MARRIAGE LICENSE		
DIVORCE DECREE		
PASSPORT		
EDUCATION CERTIFICATES		
MILITARY SERVICE RECORDS		
SOCIAL SECURITY CARD		
LIFE INSURANCE POLICY		

KEEP UNTIL UPDATED

DOCUMENT	LOCATION	DATE FILED	DATE UPDATED
CONTRACTS			
CAR INSURANCE			
HOMEOWNER'S INSURANCE			
ANNUAL INVESTMENT STATEMENTS			
CREDIT CARD RECORDS			
SOCIAL SECURITY STATEMENTS			
LAST WILL AND TESTAMENT			
HEALTH INSURANCE POLICIES			
RETIREMENT PLANS (401K, IRA)			
BUSINESS LICENSES			